

OPERATING RULES FOR STORAGE / DELIVERY BOXES EVROBOX – HALLS OF RESIDENCE AND REFECTORY OF THE CZU IN PRAGUE

Preamble

The Halls of Residence and Refectory of the Czech University of Life Sciences in Prague (hereinafter referred to as KaM CZU in Prague) regulates the conditions of use of storage / delivery boxes (hereinafter referred to as boxes) and the rules of operation of boxes.

Article 1

Basic information

1. Boxes are available within the KaM CZU in Prague.
2. The boxes are located on the premises of KaM ČZU in Prague, on the ground floor in the building of the JIH dormitory of KaM CZU.
3. The area and surroundings of the boxes are monitored by a security system including cameras.
4. The boxes are intended mainly for students, staff, guests and other persons staying in the dormitories of the CZU in Prague, as well as for the staff responsible for the operation of the CZU.
5. The use of the boxes is free of charge.
6. The boxes are intended for receiving and handing over parcels from postal operators, personal belongings (objects) or objects/documents related to accommodation in the dormitories.
7. The box administrator is the person in charge of the post office and box management, EVROBOX.
8. The box manager is not responsible for items left in the boxes.
9. The use of the boxes is governed by these Operating Rules.

Article 2

Operating hours

1. The user may use the boxes, i.e. store or pick up items, only when the dormitory building is open.
2. The administrator reserves the right to change the operating hours.

Article 3

General instructions

1. Each Box User is obliged to read the Box Operating Rules (this document) and to act and behave in accordance with these Rules.
2. By using the Boxes, the User agrees to the Boxes Operating Rules.
3. The User stores items in the boxes at his/her own risk and responsibility.

4. It is strictly forbidden to place objects in the boxes that by their nature may contaminate or otherwise damage the box. Items that are harmful to health and items that may cause a nuisance to the surroundings. It is also forbidden to leave live or dead animals in the box.
5. When using the boxes, the user must follow the instructions attached to these operating rules.
6. To open the box to store the item, the user is required to enter the recipient's phone number. In order to open the box for picking up the item, the user needs to enter a code, which will be sent by SMS to the phone number provided when the item is placed in the box.
7. Immediately after depositing/picking up the items to/from the box, the user is obliged to make sure that the box has actually been closed.
8. In the event that the user has forgotten/not received the code and is unable to open the box, the storage/delivery box manager will ensure that the box is opened. A report will be made of such opening of the box and the items found will be listed in this report.
9. The stored items may be left in the box for a maximum of one calendar week. Boxes locked after this period will be opened by the Storage Box Manager, the contents removed and stored with the Storage Box Manager for one calendar month, after which the contents will be disposed. Items of an organic nature will be disposed. A report will be made of such box opening and the items found will be listed in the report.
10. The box manager reserves the right to open the box and deposit the contents in the storage room in case of suspected misuse of the boxes.
11. When collecting items that have been removed from the box by the Box Manager, the user is obliged to present a photo ID, describe the items that have been stored in the box and sign a receipt confirming the user's acceptance of the items.

Article 4

Final provisions

1. The Administrator shall not be held liable for the items deposited in the box.
2. By using the box, the user agrees not to claim damages against the Administrator in the event that such damages are incurred.
3. In the event of non-compliance with the provisions of these Operating Rules, the guarantor of the operation or the Administrator is entitled to further prevent the user from using the box.

Article 5

Validity of the Operating Rules

1. These Operating Rules are valid and effective from 1st April 2025.