Czech University of Life Sciences Prague
Kamýcká 129
165 00 Prague - Suchdol

ID No.: 60460709

 Ref. No.: ……………..

**DECISION ON FINANCING PROJECT no. …**

*(hereinafter as the “Decision”)*

As an implementer of the project Improvement in Quality of the Internal Grant Scheme at CZU, registration number CZ.02.2.69/0.0/0.0/19\_073/0016944, supported from call 02\_19\_073 Improving the Quality of Internal Grant Schemes at Higher Educational Institutions, Operational Programme Research, Development and Education, the Czech University of Life Sciences decided, in the procedure regarding the application received on dd.mm.2020, to provide financing in the amount of CZK ………...

**Specification of the supported project:**

Name of project:

Research area:

Head of Department of the project principal researcher:

**Research team** (hereinafter as the “Recipient”)**:**

Principal researcher:

Other researcher/researchers:

**Mentor/mentors:**

**Binding dates and project deadlines:**

Date of commencement of project physical execution:

Date of completion of project physical execution:

Total period of project execution (duration):

Deadline for performance of publication deliverable:

**Project budget:**

|  |  |
| --- | --- |
| Total project eligible costs | CZK |
| Total personnel costs of the project team | CZK |
| Other project direct costs | CZK |
| * of which total personal costs of mentor/s
 | CZK |
| Indirect costs at 4% of the total project eligible costs | CZK |

**Rules for project execution:**

**Project execution:**

In using the funds provided, the Recipient is obliged to observe valid legislation of the Czech Republic and the EU, this Decision and the rules of the Dossier of the University Grant Competition of CZU (hereinafter as the “Dossier”), announced in the Rector’s Decision No. 22/2020.

The Project must be executed in compliance with the approved student grant application, which forms an integral part of this Decision, or in a similar manner. A similar manner of execution is understood as a project execution in the scope of changes made in line with the rules defined in the Dossier.

The Recipient is obliged to inform of the progress in execution of the project in a form of Activity Reports, using the template included in the Dossier. The rules for, frequency and manner of submission of Activity Reports are set out in the Dossier.

The Recipient warrants that the theme of the supported student project is not identical with themes of dissertations of all of the project researchers.

The Recipient undertakes that the workload of each researcher of the student grant at CZU will not exceed 1.2 multiple of the number of working hours in the given month.

**Performance of the project budget and schedule:**

The Recipient is obliged to execute the project in compliance with execution dates and deadlines indicated in the Decision and the approved application for the student grant.

The Recipient is obliged to use the funds provided exclusively for covering the expenses related to the project execution and in compliance with the budget approved in the application for the student grant or in a similar manner. A similar manner of the project execution is understood as activities within the bounds of changes made in line with the rules defined in the Dossier.

**Mandatory deliverables:**

The Recipient is obliged to adhere to the minimum scope of mandatory deliverables, i.e. Educational activities, Publication deliverable, Research activities abroad, as per the project application for the student grant and rules of the Call defined in the Dossier.

|  |
| --- |
| **Minimum range of mandatory deliverables to be completed** |
| Type of deliverable | Note |
| Publication deliverable | 1 paper for the whole project in a journal registered in databases WoS (a journal that was allocated an IF in 2019) or SCOPUS (a journal that was allocated an SJR in 2019) |
| Research activities abroad  | Each researcher with workload of at least 0.3 and higher (e.g. internship, summer school, research stay, active participation in conferences) |
| Educational activities | Each researcher will complete an educational activity choosing from the offer of the project “Improvement in Quality of the Internal Grant Scheme at CZU” in the minimum length of 24 hours.  |

Unless the minimum mandatory project deliverables are completed, all researchers’ unit costs for the previous month of the project execution will be treated as ineligible.

**Changes in the project:**

The Recipient has a right to make changes in the project provided that these changes do not contradict rules of the Call stipulated in the Dossier.

When making any changes, the Recipient is obliged to proceed as per the rules defined in the Dossier.

**Publicity of the project:**

The Recipient is obliged to promote the project and inform the public in the sense that the project is supported from the funds of the project Improvement in Quality of the Internal Grant Scheme at CZU, reg. no. CZ.02.2.69/0.0/0.0/19\_073/0016944, financed from the funds of Operational Programme Research, Development and Education, in the framework of ESF Call no. 02\_19\_073 for Improving the Quality of Internal Grant Schemes at Higher Educational Institutions in priority axis 2 OP.

In Prague, on: 

prof. Ing. Jan Vymazal, CSc.

Vice-Rector for Science and Research

In Prague, on: 

Principal researcher of the project

In Prague, on: 

Head of the Department of the project principal researcher